**Constitution of the TWU Campus Conservative Club**

*Adopted on November 19, 2013*

**ARTICLE 1 – NAME AND AFFILIATION**

The name of the organization shall be the TWU Campus Conservative Club, hereafter referred to as the Association.

**ARTICLE 2 – OBJECTIVES**

The objectives of the Association shall be to:

1. to assist the Conservative Party of Canada in the fulfilment of their objectives;
2. to promote education and awareness politics to students of Trinity Western University (TWU hereafter)
3. to encourage student participation in shaping future federal and provincial governments in Canada.

**ARTICLE 3 – MEMBERSHIP**

1. Membership in the Association shall be open to registered students and faculty of TWU.

**ARTICLE 4 – OFFICERS OF THE**

**COUNCIL**

1. The Officers of the Association, who must be TWU students hereafter collectively referred to as the Council, in order of seniority, are:

1. the Executive, composed of:

1. President;
2. Vice President;
3. Secretary;
4. Past Presidents (non-voting)

 Membership of the Council

1. Members of the Club, who are members of the Conservative Party of Canada and are students of TWU
2. Others who have expressed interest in being involved with the association, who have beliefs consistent with CPC’s politics and values but are ineligible to become CPC members.

2. *Ad-hoc*, appointed non-voting Council positions may be created as needed by the Council.

3. Each Officer of the Council shall have only one (1) vote, regardless of how many positions they may hold.

4. No Association member shall be elected or appointed to more than one Executive position.

5. All members of the Council shall:

1. when acting officially on a matter

previously discussed by the Council:

1. represent only the majority decision of the Council; and
2. act in accordance with the objectives of the Association;

2. present a written annual report on any activities undertaken throughout the year to the new Council taking office at the AGM, for further reference;

3. Organize and attend Association events; and

4. perform other duties as assigned by the Council.

8. The President shall:

1. act as a representative and ambassador for the Association;
2. be responsible for the organization, administration and the continuity of the
3. Association;
4. be responsible for the orderly conduct and efficient progression of all Association meetings;
5. reserve a room for Association meetings at least forty-eight (48) hours in advance of the meeting;
6. chair all meetings of the Association and be a member of any committees appointed by the Council,
7. call a general meeting of the Association if it is deemed in their mind as necessary and
8. Act as a liaison to local Electoral District Associations.

9. The Vice President shall:

1. assist the President;
2. exercise the powers and responsibilities of President during any vacancy in that position, or when the President is absent, unable or unwilling to act; and
3. assist the non-Executive Officers of the Council with their responsibilities as
4. required.

11. The Secretary shall:

1. distribute minutes of the AGM to the officers of the Council and other interested parties no later than ten (10) days after the date of the AGM;
2. inform Association members of the time and place of all events and meetings, in accordance with Article 5;
3. handle ceremonial duties, as directed by the Council;
4. shall assist the non-Executive Officers of the Council with their responsibilities, as required;
5. coordinate the Associations email distribution list; and
6. present a report, periodically, to the Council on future ideas for a website and greater use of technology by the Association.

14. The Past President(s) shall

1. shall offer advice as necessary.
2. Act as an ambassador for the club.

**ARTICLE 5 – MEETINGS**

1. Council meetings:

1. shall be held regularly, at least monthly during the school year, as deemed necessary. During the summer months, the Council shall keep itself informed through the President;
2. shall be held if requested, in writing, by fifty percent (50%) of the membership of the Council;

2. shall be considered valid only if:

1. members of the Council are advised of the meeting at least forty-eight (48)hours prior to the meeting time; and
2. a quorum of fifty percent (50%) of the voting members of the Council is reached.

3. shall be missed by Council members without regrets no more than three (3) times within each member’s term of office.

2. A general meeting of the Association

1. shall count as a meeting of the Council for the purposes of subsections 5(1)(1) and 5(1)(3); and
2. may exercise any power the Council has under this Constitution.
3. A quorum of fifty percent of voting members of the society.

3. Annual General Meeting:

1. referred to throughout the constitution as the AGM; may be called by the Executive at any time;
2. shall be called within two (2) weeks after the Association’s receipt of a petition requesting an AGM of the Association, signed by fifty percent (50%) of the Association’s members or at the unanimous request of the Executive;
3. shall be considered valid only of the meeting’s time, location and purpose, within one (1) week of the meeting, is advertised in accordance with policy set by the Vice President Membership or the President;
4. shall have a voting list, which shall be the membership list as it stands twenty-four (24) hours prior to the AGM. The voting list will be made known to members on request; and
5. shall have a quorum of the lesser of five members of the Association or two-third (2/3) of all members on the voting list, and all members shall be eligible to vote, except the Chair who votes only to break a tie.
6. All motions shall be passed by 50%.

**ARTICLE 6 – NOMINATIONS AND**

**ELECTIONS**

1. The members of the Council shall be nominated from, and elected by, the members of the Association at the AGM;

1. called for that purpose; and
2. held not before the first day of February nor later than the thirtieth day of March.

2. Only members of the Association who are currently member of the Conservative Party of Canada shall be eligible to vote in Council elections.

3. Elections shall be administered by the Chair of the meeting, who shall be responsible for enforcing the regulations set forth in Article 5.

4. If the Chair is a candidate, then the next most senior Council member who is not a candidate, as per section 4(1), shall act as Chair for all or for a portion of the meeting. If all Officers are candidates, then the President shall

be responsible for appointing a member of the Association as chair.

5. Nominations shall be made in writing or from the floor.

6. Voting shall observe the following:

1. All elections shall be conducted by secret ballot;
2. Ballots shall be counted by the Chair and the next most senior Council member who is not a candidate, as per section 3(4);
3. Each candidate may appoint a scrutineer for the ballot counting, but no candidate may be appointed as scrutineer;
4. A candidate shall be elected by a plurality of valid votes cast;
5. Ballots shall be kept by the Chair in a sealed container for a period of one (1) weeks after the election. Following this period, the ballots will be destroyed;

7. A request for a recount of the ballots for a specific position may be made to the Chair within twenty-four (24) hours of the publishing of the election results. The request shall be in writing, signed by the candidate for the position in question;

8. A recount requested under subsection 6(6)(7) shall be scheduled by the Chair for a time mutually convenient for the Chair and the scrutineers appointed by the candidates

at the election, but, in any event, shall not be held later than five (5) days after the request has been filed.

9. The new members of the Council take office upon the later of the end of the appeal period in subsection 6(7), if no valid request is filed; or if the conclusion of any recounts conducted pursuant to subsection 6(8).

9A. If, at the AGM, no position on the Council has been contested, the new members of the Council take office, notwithstanding section 6(7), immediately upon the adjournment of the AGM where they were so elected.

10. Should an elected office become vacant, whether through resignation or removal from office, the President shall call a by-election in order to fill it, no later than one (1) month after its vacancy, maintaining all regulations effective in a general election.

11. If a by-election is not contested, the new member of the Council takes office, notwithstanding sections 6(7) and 6(8), immediately upon being declared elected by acclamation.

12. The fiscal year (where applicable) of the Association shall begin and end on the first of March.

**ARTICLE 7 – IMPEACHMENT**

1. Any Council member may be impeached for neglecting duties prescribed by this constitution.

2. An impeachment of a Council member shall be considered by the Association:

1. on the receipt of a written request signed by fifty (50) percent plus one (1) of the members of the Association that the Council member be impeached;
2. should the Council member engage in behaviour of a defamatory nature to the
3. Association as deemed by Council;
4. should the Council member not perform their duties as listed in this Constitution, or as directed by the Council; and
5. should the Council member not meet the membership requirement.

3. The most senior Council member not being impeached, as per section

2(1), shall be responsible for the impeachment of any member.

4. Upon the request of impeachment, the member shall be removed in the event of a unanimous vote of Council or a sixty (60) percent vote at the next general meeting

5. Members up for impeachment will be given an opportunity to speak in their defence.

**ARTICLE 8 – FINANCE AND POLICIES**

1. Because of the limitations for club management of finances, the President (or members appointed by the president) shall act as a liaison to funding to various bodies that provide funding for events and initiatives.

**ARTICLE 9 – AMENDMENTS AND**

**REVISION**

1. Any amendment to this document requires a vote of no less than two-thirds (2/3) of the members of the Association present and voting at the AGM.

2. Any motion to amend the Constitution must be provided to the Vice President Internal at least fourteen (14) days before the AGM.

3. The Vice President Internal shall

communicate such notices to the membership of the Association at least seven (7) days before the AGM.